

City of Santa Paula

City Council Regular

MAYOR CARLOS JUAREZ
VICE MAYOR JENNY CROSSWHITE
COUNCILMEMBER LESLIE CORNEJO
COUNCILMEMBER PEDRO A. CHAVEZ
COUNCILMEMBER GABRIELA ORNELAS



CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL REGULAR

WEDNESDAY, JUNE 17, 2026

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

CITY COUNCIL REGULAR MEETING

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula. Special and Closed Sessions vary by date and time.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.**

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment may be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE: Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>

NOTE: Special and Closed Sessions are not recorded and not available on Channel 10 or live feed on the city website.

MEETING ENVIRONMENT

To maintain a public meeting environment conducive and welcoming to receive public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing, or cheering, that may create a disruptive environment for the public who wish to express their views during the meeting are encouraged to do so in silent, non-disruptive ways -- such as raising a hand, shaking hands, or another quiet gesture of support or opposition that does not obstruct views or interrupt proceedings.

Members of the public holding signs are asked to hold the signs on their person in front of them or move to the back of the room so as not to obstruct the view of other members of the public wishing to participate in the meeting.

REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. CLOSED SESSION REPORT

6. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct the City Manager to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council

consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. PRESENTATIONS

7.A PRIDE MONTH PROCLAMATION

7.B JUNETEENTH PROCLAMATION

7.C MEN'S MENTAL HEALTH AWARENESS MONTH PROCLAMATION

7.D **COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT QUARTERLY REPORT**
RECOMMENDATION:

That the City Council receive and file the report.

Presented by: James Mason, Community & Economic Development Director

8. CITY COUNCIL REPORTS

9. CITY MANAGER REPORTS

10. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

10.A **APPROVAL OF MINUTES**

- **City Council Special Meeting June 3, 2026**
- **City Council Regular Meeting June 3, 2026**

RECOMMENDATION:

Staff recommends Council approve minutes.

10.B **MAY 2026 WARRANTS AND CERTIFICATIONS**

RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for May 2026, starting check number 344175 and ending check number 344412.
2. Review and accept the "Certification of Salaries" for the pay period ending dates May 1st, 2026, through May 15th, 2026.

10.C **CONTRACT FOR THE UNION OIL BUILDING ROOF REPLACEMENT**

PROJECT WITH SOLAR ROOFING & ENERGY STORAGE, INC.

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a contract with Solar Roofing & Energy Storage, Inc. for the Union Oil Building Roof Replacement, in the amount of \$160,503.20.

10.D **ARTIFICIAL INTELLIGENCE (AI) POLICY**
RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution No. 7620 to approve the amended Artificial Intelligence (AI) Use & Governance Policy for the City of Santa Paula.

10.E **FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MERCHANT MCINTYRE AND ASSOCIATES FOR LEGISLATIVE ADVOCACY SERVICES**
RECOMMENDATION:
Staff recommends City Council:

1. Authorize the City Manager to execute a fifth amendment to the professional services agreement with Merchant McIntyre and Associates (MMA) for federal legislative advocacy services, in an amount of \$60,000, extending the term from July 1, 2026, to June 30, 2027, and increasing the total not to exceed amount to \$372,000.

10.F **ADOPT A RESOLUTION ESTABLISHING A CITY COUNCIL MEETING DISRUPTION POLICY IN ACCORDANCE WITH SENATE BILL 707**
RECOMMENDATION:

Staff recommends the City Council Approve Resolution No. 7621 adopting the proposed Meeting Disruption Policy in accordance with new State law.

10.G **AWARD CONTRACT FOR INSTALLATION OF FULL CAPTURE STORM DRAIN TRASH EXCLUDERS**
RECOMMENDATION:

Staff recommends that the City Council:

1. Award a contract to Downstream Services, Inc. for the installation of full-capture storm drain trash excluders; and
2. Authorize the City Manager to execute the contract in an amount not to exceed \$75,837.00, based on unit pricing and actual quantities installed.

10.H **APPROVAL OF CONTRACT WITH CLP ENGINEERING, LLC FOR OWNER'S ENGINEERING REPRESENTATIVE SERVICES RELATED TO ENERGY RESILIENCY IMPROVEMENTS AT THE WATER RECYCLING FACILITY**

RECOMMENDATION:

Staff recommends the City Council:

1. Approve Task Order No. 2 with CLP Engineering, LLC (CLPE) for Owner's Engineering Representative Services related to energy resiliency improvements at the Water Recycling Facility (WRF) in an amount not to exceed \$250,000; and
2. Authorize the City Manager to execute Task Order No. 2 and any minor administrative amendments consistent with the approved scope of work and budget.

10.I **POLICE DEPARTMENT VEHICLE PURCHASE** **RECOMMENDATION:**

Staff recommends that City Council:

1. Review costs for one police vehicle
2. Waive informal bidding requirements for the vehicle purchases pursuant to SPMC section 41.10 on the grounds that the purchase is "required and desirable."

11. PUBLIC HEARING

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Public comments
- Close public hearing
- Discussion and action

11.A **SANTA PAULA GEOLOGIC HAZARD ABATEMENT DISTRICT FISCAL YEAR 2026/27 ANNUAL BUDGET AND ASSESSMENT LEVY** **RECOMMENDATION:**

Staff recommends that the GHAD Board of Directors:

1. Conduct a public hearing on the proposed assessment levy for the Santa Paula Geologic Hazard Abatement District
2. Adopt Resolution 7617 approved the fiscal year 2026/2027 budget and extending a **\$1,292.00** assessment levy per residential parcel onto the fiscal year 2025/2026 tax roll for the Santa Paula Geologic Hazard Abatement District.

Presented by: Dale Goodman, Director of Public Works

11.B **HILLSBOROUGH OPEN SPACE MAINTENANCE DISTRICT ASSESSMENT** **RECOMMENDATION:**

Staff recommends that the City Council:

1. Conduct a public hearing on the proposed assessment for the Hillsborough Open Space Maintenance District.
2. Adopt Resolution No. 7618 placing a \$150 per parcel special assessment onto the December 2026 tax roll for the Hillsborough Open Space Maintenance District.

Presented by: Dale Goodman, Director of Public Works

12. ACTION ITEMS

12.A ATHENS SERVICES REQUEST FOR EXTRAORDINARY ADJUSTMENT TO MAXIMUM SERVICE RATES FOR RESIDENTIAL AND COMMERCIAL COLLECTION SERVICES

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve Athens Services's request for an additional three (3) consecutive one-percent (1%), permanent annual rate increases to the maximum rates for residential and commercial solid waste collection services set forth in the current Exclusive Collection Services Agreement.
2. If the rate increase request is approved, approve provisions of the proposed Amendment implementing the rate increase, clarifying the Extraordinary Rate Adjustment process, and requiring Athens to reimburse the City for Proposition 218 costs up to \$30,000.
3. Approve a provision of the proposed Amendment regarding City's permissible use of fees set forth in Section 3.05.
4. Authorize the City Manager to execute the proposed Amendment with approved provisions.

Presented by: Bruce Belluschi, Management Analyst

12.B AGREEMENT TO LOAN CITY OIL ARTIFACTS AND ARCHIVES TO THE RESPONSIBLE ENERGY COUNCIL

RECOMMENDATION:

Staff Recommends that the City Council:

1. Approve a loan agreement with the Responsible Energy Council (REC) to implement the Memorandum of Understanding (MOU) with REC for the content management and care of the City's holdings of oil artifacts and documents.
2. Authorize the City Manager to execute the loan agreement.

Presented by: Monica Castillo, City Attorney

12.C CONTRACT EXTENSION WITH SPIRIT OF SANTA PAULA FOR HOMELESS SHELTER SERVICES AND LETTER OF INTENT WITH RESCUE MISSION ALLIANCE

RECOMMENDATION:

Staff recommends that the City Council:

- 1) Adopt a first amendment to the Agreement to Provide Financial Support for the Operations of a Permanent, Year -round Shelter Serving Homeless Individuals; and
- 2) Adopt a first amendment to the Operating Agreement with Spirit of Santa Paula for Operating of the Harvard Shelter; and
- 3) Adopt a Letter of Intent regarding transition of the Harvard Shelter operations to the Rescue Mission Alliance for a three-year partnership

Presented By: James Mason, Community & Economic Development Director

12.D **AGREEMENT WITH THE SANTA PAULA CHAMBER OF COMMERCE
FY26-27**

RECOMMENDATION:

Staff recommends City Council:

1. Authorize the City Manager to enter into a professional services agreement with the Chamber of Commerce for FY2026/2027.

Presented by: Santa Paula Chamber of Commerce

13. ITEMS FOR FUTURE AGENDAS

13.A **FUTURE AGENDA ITEMS
RECOMMENDATION:**

Staff recommends City Council review future agenda items.

14. CLOSED SESSION

15. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk